

Community Services and Recreation

DRAFT MINUTES/APPROVED

To: Community Services Commission Members

From: Edward J. Swinkoski, Director of Community Services and Recreation

Re: Commission Meeting, September 6, 2016

Meeting was called to order at 5:32pm.

Attendance:

Present: Ron Bathrick, Kristen Brandt, Carole Franceschet, Donna Malley, Michael Nappe, Chris Orris, Michelle Spader

Staff: Edward J. Swinkoski, Director of Community Services and Recreation
Carla Riccio, Secretary

1. Acceptance of Minutes of the meeting held on May 3, 2016:

Michelle Spader made a motion to accept the Minutes of May 3, 2016, seconded by Donna Malley. All were in favor.

2. Correspondence:

None.

3. Old Business:

Ron Bathrick welcomed back all of the commissioners from the summer.

Annual Community Services Recognition Award: Ron Bathrick discussed how the presentation of the Community Services Recognition Awards went at the September 1, 2016 Board of Selectmen meeting. Terry Gagliardi, John McKnight (on behalf of McDonalds of North Haven) and Julie Barron (received on behalf of her mother) all were presented with gorgeous engraved wooden plaques and were asked to say a few words.

Project Graduation: Ron Bathrick provided a summary of Project Graduation that took place on June 14, 2016 at Quassy Amusement Park. He also shared with the Commission that he has secured the location for the 2017 Project Graduation, which will take place at *the Only Game in Town* in North Haven. He shared the details of what has been secured thus far. He will be meeting with the Juniors and Seniors at the high school soon to discuss ideas of what the kids would want. He also shared that he is currently figuring out the best way to transport the graduates and their guests from North Haven High School following graduation across town to the venue. Ron shared that he plans on eliminating the breakfast portion following the event. He will be speaking with the PTA to see if they would be willing to sponsor the food served during the event instead of sponsoring the breakfast as they have historically done in the past.

4. New Business:

a. Director's Report:

Edward J. Swinkoski, Director of Community Services and Recreation

Community Services:

Energy Assistance: Mr. Swinkoski announced that the 2016-2017 energy assistance season will be starting Wednesday, September 28th, 2016. A press release will be going out to the media soon that residents will be welcome to schedule their appointments to apply. Appointments will be available on Wednesdays (1-4pm) and Thursdays (9am-12pm) in the Community Services office, located in the Town Hall Annex Building, 5 Linsley St. This service is available by appointment for North Haven residents. As a courtesy to current counseling clients, energy appointments will be scheduled around client's counseling appointments.

Food Bank Monetary Donations: A donation of \$50.00 was made by resident Nancy Kyder in June and a donation of \$300.00 was made by residents Sperry and Melinda Lincoln in July.

Food Donations: Mr. Swinkoski reported that 14 donations of various bags of food were donated in June, 10 donations of varying quantities were donated in July and 5 donations were made in August.

Other notable Food Donations:

Recreation Event Coordinated by Summer Intern: Recreation summer intern D'Andre Williams coordinated an event called, "Can Jam" on July 6th. Every child was asked to bring in a non-perishable food item in order to participate. 2 bins of food were collected for the food bank.

Girl Scouts Donation: On July 28th, The Daisy troop for the Girl Scouts of Connecticut donated 3 paper boxes full of food. Food was awarded to Community Services during a ceremonial meeting of troop members.

'Summer Vacation Food Drive': Mr. Swinkoski reported that this food drive "ran from June 5th-June 17th 2016. Kickoff for this drive took place with a collection outside of Stop and Shop, 79 Washington Ave., on Sunday, June 5th from 9am-2pm. The goal was to collect a variety of kid friendly foods and snacks that they can enjoy over the months during their summer vacations. The North Haven Fire Department also brought over their fire truck and men to assist in the collection. Over 10 shopping carts of food were collected at the kickoff. An additional several carts worth were collected during the remaining 2 weeks following the event.

Shred Event: DR Clark & Associates will be hosting their annual shred event on Saturday, September 17th. Participants are asked to bring non-perishable food items in order to have their items shredded. All donations will benefit the Community Services food bank. Several hundred food items are anticipated to be collected.

Food Disbursements: Mr. Swinkoski reported that 23 families were served in June, 25 households served in July and 33 households were served in August.

3rd Annual Coat Drive run by Stop and Shop and the North Haven Masonic Lodge: Mr. Swinkoski announced that coats will be collected from October 1st through October 22nd. Drop off locations will be at Stop and Shop and Community Services. Coats will be distributed at the North Haven Masonic Lodge

at 30 Church St., North Haven on October 22nd from 10:00am-2:00pm. Last year 212 coats were collected. 15 people came to the event and took a coat home.

Daycare:

Mr. Swinkoski reported that 14 preschool slots are filled with one vacant spot. Currently the Daycare is contacting all families on the waiting list to see who would be interested in taking the spot. Additionally, 19 out of 30 School age slots are filled, and they have 10 new students starting in the Fall; no one on the waiting list.

Youth Services:

Summer Employment: Mr. Swinkoski reported that this past summer, the Town of North Haven was awarded \$33,000 enabling 17 students to be employed for six weeks over the summer months, earning \$9.60 per hour.

Prescription Medication Takeback: Mr. Swinkoski announced that the next *Prescription Medication Takeback* will take place on October 22, 2016 at Fire Headquarters from 10:00 am to 2:00 pm. This event takes place twice a year in accordance with the DEA's nationwide efforts.

b.) Finance Report:

Mr. Swinkoski distributed budget reports (ending August 2016) to the Commission for their review and welcomed any questions. 16.9% of the total departmental budget has been expended YTD.

Community Services: YTD snapshot of Community Services expenditures:
15.9% of budget expended YTD.

Welfare: YTD snapshot of Welfare expenditures:
5.0% of budget expended YTD.

Senior Center: YTD snapshot of Senior Center expenditures:
16.9% of budget expended YTD.

Additionally, the report of the Emergency Fund (Fund 204) (ending August 2016) were also distributed to the Commission for their review.

Emergency Fund (Fund 204): as of 8/31/2016:

Food:	YTD Balance	\$9,306.64
Fuel:	YTD Balance	\$6,591.46
Misc:	YTD Balance	\$32,935.86

5. Public Comment:

None.

6. Adjournment:

Donna Malley made a Motion to Adjourn, seconded by Carole Franceschet. The meeting was adjourned at 6:14p.m. The next meeting will take place on Tuesday, October 4, 2016.